



BISHOP VAUGHAN

CATHOLIC SCHOOL

Centre Determined Grades

Timeline 2021

Bishop Vaughan Catholic School CDG Timeline 2021

Priority	Date	Responsible
Discussion of Centre Approach Whole staff meeting	Thursday 18 th March	SLT All teachers
Consideration of Subject Assessment Plan and internal Quality Assurance	Monday 15 th March – Thursday 15 th April	Heads of Department and Subject Teams
Submission of draft Centre Approach to WJEC	Tuesday 25 th March	SLT Lead
Share Centre Approach with Pupils and Parents	Friday 28 th March	Head of Centre
EASTER HOLIDAYS		
Feedback from WJEC on Centre Policy on CDGs	Monday 12 th April	SLT Lead
CDG Planning Day & whole staff briefing on strategic direction and operational issues and ringfenced time for WJEC professional training	Monday 12 th April	All teachers
Sharing of written draft Centre Policy with all staff	Monday 12 th April	SLT Lead
Pupil assessment window opens	Tuesday 13 th April	All teachers
Professional reading, professional training and operational updates	Thursday 15 th April	Heads of Department
Scrutiny of Centre Approach with School Governors	Thursday 15 th April	Governing Body
WJEC Professional Training: Making Final judgements	Monday 19 th April	WJEC
WJEC Professional Training: Good practice in making final decisions and QA	Monday 26 th April	WJEC
Twilight INSET 3-5.30pm Standardisation and Moderation Meeting 1	Wednesday 5 th May	All teachers
WJEC Professional Training: Live Q&A session	Wednesday 5 th May	WJEC
Standardisation and Moderation Meeting 2	Thursday 13 th May	All teachers
Twilight INSET 3-5.30pm Early considerations around Best fit Grades and sufficiency of evidence	Thursday 20 th May	All teachers
WJEC Professional Training: Submitting CDGs	Monday 17 th May	WJEC
Review 1 of formulation of provisional CDGs Departmental Teams	Thursday 27 th May	Heads of Department
Update on CDG process to Governing Body	Thursday 27 th May	Governing Body
Internal Submission deadline of CDG	Friday 28 th May	Heads of Department
WHITSUN HALF TERM		
Pupil assessment window closes	Wednesday 9 th June	All teachers
Review 2 of Provisional CDGs	Monday 7 th – Friday 11 th June	SLT Lead SLT
Internal Quality Assurance discussions regarding CDGs	Monday 7 th June – Tuesday 15 th June	SLT Lead and Heads of Department
Printing of Provisional CDG letter to pupils	Wednesday 16 th June	Data Manager Deputy Data Manager Administrative Team
Release of Provisional CDGs to pupils	Friday 18 th June	Pastoral Team
Pupil Internal Review window opens	Friday 18 th June TBC	SLT Lead
Pupil Internal Review Window closes	Friday 25 th June TBC	SLT Lead
Closure of processing of Internal Reviews	Thursday 1 st July TBC	SLT Lead
Submission of CDGs and Head of Centre declaration to Board	Friday 2 nd July	Head of Centre
Discussion with Centre of atypical data profile	Tuesday 13 th – Friday 16 th July	WJEC Head of Centre SLT Designated Lead
END OF SUMMER TERM		

Bishop Vaughan Catholic School CDG Timeline 2021

Priority	Date	Responsible
WJEC request a sample of decision making records	Friday July 2 nd onwards	WJEC
WJEC review decision making records, centre qualification data and Head of Centre rationale is reviewed	Post July 2 nd onwards	WJEC
Issue of A2 and AS results and opening of WJEC appeal window	Tuesday 10 th August	WJEC
Issue of GCSE Results and opening of appeal window	Thursday 12 th August	WJEC
Close of AS and A2 WJEC appeal window	Tuesday 7 th September	WJEC
Close of GCSE WJEC appeal window	Tuesday 21 st September	WJEC

Key
All Teachers
Heads of Department
Data Manager
Deputy Data Manager
Administrative Team
Governing Body
SLT Lead
Head of Centre
Pastoral Team
WJEC