



**BISHOP VAUGHAN**  
CATHOLIC SCHOOL

1280 on roll  
11 to 18, boys and girls

**Cover Supervisor**

**Term Time only - 39 weeks**

**30 hours per week Monday to Friday**

**8.30am to 3.00pm**

**Grade 6 SCP 11-17 (£28,142 – £31,022.00 Pro-rata)**

Governors are seeking to appoint a Cover Supervisor who will cover classes and manage learning through delivery of planned lessons. You will be expected to cover a variety of classes and subjects ensuring that work is completed whilst managing student behaviour. In order to undertake this responsibility effectively it will be necessary to understand and follow school policies and procedures and to develop and maintain good professional relationships with pupils and staff.

Ideally you will have experience of working with children, have a flexible approach to your work and enjoy being part of a team.

You should also have very good numeracy/literacy skills. Possession of NVQ 4 or an equivalent qualification, or the willingness to work towards obtaining the qualification is required.

Within Swansea Council there is a "Safeguarding is Everybody's Business" principle, and this applies to all Swansea Council employees, elected members, volunteers and contractors. Further details can be found at <https://www.swansea.gov.uk/corporatesafeguarding>

Further details and application forms are available on the school's website <https://www.bishopvaughan.co.uk/vacancies>

Please return applications via email to [JonesK1124@hwbcymru.net](mailto:JonesK1124@hwbcymru.net) or post to:

Mrs K Jones, Business Manager  
Bishop Vaughan Catholic School  
Mynydd Garnllwyd Road  
Morrison  
Swansea  
SA6 7QG

The closing date for applications is midday on Friday 10<sup>th</sup> July 2026. Interviews will take place week commencing 13<sup>th</sup> July 2026.